

MAKANA LOCAL MUNICIPALITY



MAKANA
MUNICIPALITY | EASTERN CAPE
...a great place to be

*Makana Municipality
strive to ensure
sustainable, affordable,
equitable and quality
services in a just,
friendly, secure and
healthy*

Final Service Delivery Budget Implementation Plan

2019 - 2020



EXECUTIVE SUMMARY:

Our Service Delivery and Budget Implementation Plan (SDBIP) commits Makana Local Municipality to ensure that the organisation actually delivers on the Integrated Development Plan (IDP), budget (both capital and operational) spending and service delivery targets during the 2019/20 financial year. It is a continued commitment on how we will on quarterly basis implement and report on (service delivery) the objectives set out in our IDP. SDBIP gives operational expression to the developmental local government and the IDP.

The IDP is a strategic development plan which represents the driving force for making the Municipality more strategic, inclusive, responsive, and performance driven in character. The IDP therefore serves a contract between the Municipality and its residents in which it guides and informs all planning, budgeting, investment, development, management and implementation in the medium-term decision-making. It is a plan for the entire municipal area and not just for specific areas.

It is in this context that our IDP, budget and SDBIP would assist the Municipality to be rebuild in a way that the livelihoods of our people will improve and therefore contribute meaningfully in our open and transparent planning and implementation systems.

On 31 May 2019 Council approved the 2019/20 MTREF budget to reaffirm the Municipality's commitment to achieve its service delivery targets. Capital and operational budget were aligned to DoRA allocations and projected revenue collections. The Service Delivery Budget Implementation Plan was then drafted to be in line with the final budget.

It is envisage that the SDBIP will be used as tool as

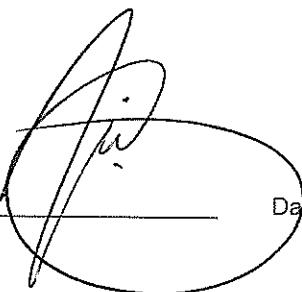
1. Improve oversight by political arm of the Municipality
2. Improve Expenditure on Operational and Capital
3. Improve Monitoring and Evaluation
4. Prioritisation of the Activities
5. Improve allocation of funds
6. Improve Alignment between IDP and Budget

OFFICIAL SIGN-OFF

It is hereby certified that this Final Service Delivery Budget Implementation Plan :

1. Was developed with the supervision of the Executive Mayor of Makana Municipality and Management, as per the prescripts of the Municipal Finance Management Act No.56 of 2003 as guidance by MFMA Circular 13.
2. Takes into account all the relevant Acts, legislations, policies and other mandates for which the South African Resources Agency is responsible; and
3. Reflects the strategic outcome orientated goals and objectives which the Makana Municipality will endeavour to achieve over the period 1 July 2019 – 30 June 2020.

Mr. MA Mene
Municipal Manager

Signature:  Date: 2019/09/11

Mr GJ Goliath
Chief Financial Officer

Signature:  Date: 11/09/2019

APPROVED BY:

Cllr M. Mpahlwa
Executive Mayor

Signature:  Date: 11/09/2019

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1. STRATEGIC OVERVIEW:

The strategic direction that the Makana Municipality is undertaking is set out in its Integrated Development Plan (IDP). The plan has been reviewed for the 2019/20 financial year in conjunction with the stakeholders and community and the implementation of the Makana IDP is supported by the Medium Term Revenue and Expenditure Framework (MTREF) budget. The services that the Municipality provides and the investment in infrastructure will make the Municipality globally safe and attractive to live, work and invest. Investment supports and drives the development path and brings the opportunities of job creation that will ultimately improve social and economic livelihoods of the residents of Makana. The development of Service Delivery and Budget Implementation Plans (SDBIPs) is a requirement under Municipal Finance Management Act (MFMA) and gives effect to the municipality's Integrated Development Plan (IDP) and annual budget.

The SDBIP is an expression of the objectives of the Municipality, in quantifiable outcomes that will be implemented by the administration for the financial period from 1 July 2019 to 30 June 2020. The SDBIP includes the service delivery targets and performance indicators for each quarter that should be linked to the performance agreements of senior management. These are integral to the implementation and entrenchment of our performance management system.

The SDBIP facilitates accountability and transparency of the municipal administration and managers to the Council and Councillors to the community. It also fosters the management, implementation and monitoring of the budget, the performance of top management and the achievement of the strategic objectives as laid out in the IDP. The SDBIP enables the Municipal Manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager and for the community to monitor the performance of the municipality as each activity contains outputs, outcomes and timeframes. The SDBIP is compiled on an annual basis and includes a 3 year capital budget programme.

The SDBIP is yet another step forward to increasing the principle of democratic and accountable (local) government as enshrined in Section 152(a) of the Constitution. The Municipality agreed with five strategic priority areas from which are aligned to National Key Performance Areas will be cascaded to Directorates and Sub-directorates in a way of compilation of directorates SDBIPs (Scorecard) underpinned by various programmes and projects with necessary resource allocations.

Development objectives will be measured through key performance indicators at every level, and continuously monitored throughout the year.

The SDBIP is in essence the management and implementation tool which sets in-year information such as quarterly service delivery and monthly budget targets and links each service delivery output to the budget of the municipality. It further indicates the responsibilities and outputs for each of the senior managers and the top management team, the resources to be used and the deadlines set for the relevant activities.

The SDBIP is a layered plan, with the top layer dealing with consolidated service delivery targets, and linking such targets to top management (National Treasury MFMA Circular No. 13 of the Municipal Finance Management Act No. 56 of 2003). This is high-level and strategic in nature and is required to be tabled in Council. The strategic SDBIP is intended for the use by the general public and Councillors. Only this top layer of the SDBIP is published as the institutional SDBIP.

Such high-level information should also include ward information, particularly for key expenditure items on capital projects and service delivery which will enable each Ward Councilor and Ward Committee to oversee service delivery in their ward.

The top management is then expected to develop the next (lower) layer of detail of the SDBIP, by providing more detail on each output for which they are responsible for, and breaking up such outputs into smaller outputs and linking these to each middle-level and senior administrator. Much of this lower layer detail will not be made public nor tabled in council – whilst the Municipal Manager has access to such lower layer detail of the SDBIP, it will largely only be the senior manager in charge who will be using such detail to hold middle-level and junior-level managers responsible for various components of the service delivery plan and targets of the Municipality.

MFMA legislative requirement In terms of Section 53 (1) (c) (ii) of the MFMA, the SDBIP is defined as a detailed plan approved by the mayor of a municipality for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate the following: (a) projections for each month of – (i) revenue to be collected, by source; and (ii) operational and capital expenditure, by vote (b) service delivery targets and performance indicators for each quarter, and (c) other matters prescribed. Being a management and implementation plan (not a policy proposal) the SDBIP is not required to be approved by the council. According to Section 53 of the MFMA, the Executive Mayor is expected to approve the SDBIP within 28 days after the approval of the budget.

This section requires him or her to take all reasonable steps to ensure that the SDBIP is approved within 28 days. In addition, the Executive Mayor must ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are circulated or made public within 14 days after its approval.

2. LEGISLATIVE FRAMEWORK IN TERMS OF MFMA

Section 1 of the Municipal Finance Management Act (MFMA) no 56 of 2003 defines the "service delivery and budget implementation plan" as the detailed plan approved by the Mayor of the municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget and which must include the following :-

- a) Projections of each month of –
 - (i) Revenue to be collected by source and
 - (ii) Operational and Capital expenditure by vote
- b) Service Delivery targets and performance indicators for each quarter and
- c) Any other matters that may be prescribed and includes any revisions of such plan by the mayor in terms of section 54(i) (c).

The MFMA requires that municipalities develop a Service Delivery and Budget Implementation Plan as strategic financial management tool to ensure that budgetary decisions that are adopted by the municipalities for the financial year are aligned with their Integrated Development Plan Strategy.

In terms of section 53 (i) (c) (ii) of the MFMA the SDBIP must be approved by the Mayor of a municipality within 28 days of the approval of the budget.

3. LINKAGE WITH IDP AND BUDGET

Integrated Development Planning requires many different planning processes to be brought together and co-ordinated. In terms of linking service plans or service delivery and budget implementation plans of the individual directorate in the Municipality with the other planning processes in the IDP, the directorates should produce operational plans, capital plans, annual budgets, institutional and staffing plans, etc. to take the IDP forward. Clearly it is not feasible to include all of this detail within the IDP document.

The Makana Municipality identified six development priorities areas (SDPs) arising from the engagement between community, the elected leaders and municipal administration and interested stakeholders.

The (SDPs) are aligned within the Five Year Local Government Strategic Agenda which is a roadmap entailing developmental priorities and corresponding targets to be achieved by municipalities during this term (2017-2022); as well as the national 2016 electoral mandate

These are:

1. Institutional Transformation and Organisational Development
2. Basic Service Delivery
3. Local Economic Development
4. Financial Management and Viability
5. Good Governance and Public Participation

The MTREF budget is allocated against these strategic focus areas at a municipal level. Corporate objectives with measurable key performance indicators (KPIs) and targets are identified. The municipal planning processes undertaken at directorate and sub-directorate levels yields objectives with indicators, targets and resource allocation (includes the budgets) at these various levels. The implementation of the SDBIP is categorised in terms of votes as prescribe by MFMA. The votes indicate budget allocations for Core Administration Makana are as follows;

- Vote 1: Infrastructure and Engineering
- Vote2: Corporate Services
- Vote 3: Financial Services
- Vote 4: Community and Social Services
- Vote 5: Executive Mayor
- Vote6 : Municipal Manager
- Vote7: Local Economic Development
- Vote 8: Technical and Infrastructure Housing
- Vote 9 : Technical and Infrastructure Electricity
- Vote 10: Technical and Infrastructure Water

EC104 Makana - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2019/20						Medium Term Revenue and Expenditure Framework						Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22	
		July	August	Sept.	October	November	December	January	February	March	April	May	June				
Revenue By Source																	
Revenue thousand R																	
Property rates		6 690	6 690	6 690	6 690	6 690	6 690	6 690	6 690	6 690	6 690	6 690	6 690	6 436	86 386	91 569	
Service charges - electricity revenue	13 115	13 115	13 115	13 115	13 115	13 115	13 115	13 115	13 115	13 115	13 115	13 115	13 115	161 943	171 660	181 950	
Service charges - water revenue	6 227	6 227	6 227	6 227	6 227	6 227	6 227	6 227	6 227	6 227	6 227	6 227	6 227	74 722	79 205	83 958	
Service charges - sanitation revenue	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	1 473	17 674	19 087	20 614
Service charges - refuse revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	123	123	123	123	123	123	123	123	123	123	123	123	123	123	15 328	16 554	17 878
Interest earned - external investments	167	167	167	167	167	167	167	167	167	167	167	167	167	167	1 511	1 601	1 698
Interest earned - outstanding debtors	655	655	655	655	655	655	655	655	655	655	655	655	655	655	2 000	2 120	2 247
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7 863	8 335	8 835
Fines, penalties and forfeits	105	105	105	105	105	105	105	105	105	105	105	105	105	105	-	-	-
Licences and permits	298	298	298	298	298	298	298	298	298	298	298	298	298	298	3 570	3 784	4 011
Agency services	131	131	131	131	131	131	131	131	131	131	131	131	131	131	1 670	1 770	-
Transfers and subsidies	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	9 188	104 889	108 433	116 152
Other revenue	866	866	866	866	866	866	866	866	866	866	866	866	866	866	10 388	11 011	11 672
Gains on disposal of PPE	17	17	17	17	17	17	17	17	17	17	17	17	17	17	200	200	200
Total Revenue (excluding capital transfers and contributions)	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	39 054	511 383	544 020	
Expenditure By Type																	
Employee related costs	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	189 305	204 449	220 805
Remuneration of councillors	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	12 017	12 738	13 502
Debt impairment	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	3 008	36 100	36 822	37 558
Depreciation & asset impairment	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	2 792	33 500	34 170	34 853
Finance charges	875	875	875	875	875	875	875	875	875	875	875	875	875	875	10 500	10 710	10 924
Bulk purchases	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	8 917	10 890	114 350	119 718
Other materials	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	15 300	15 606	15 916
Contracted services	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	6 524	27 413	27 951	28 520
Transfers and subsidies	13	13	13	13	13	13	13	13	13	13	13	13	13	13	150	153	156
Other expenditure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50 875	51 892	52 930
Total Expenditure	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	404 059	508 852	534 886
Surplus/(Deficit)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	(1 126)	360	2 531	9 135
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	43 701	48 492	48 892
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	44 051	51 023	58 027
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/(deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	2 003	22 028	44 051	51 023
References																	

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance Check

2. Surplus (Deficit) must reconcile with Budgeted Financial Performance

Check

MH

EC104 Makana - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2019/20												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/20	Budget Year 2020/21	Budget Year +1 2021/22	
Revenue by Vote			3 936	3 936	3 936	3 936	3 936	3 936	3 936	3 936	3 936	3 936	3 936	3 936	50 679	54 418		
Vote 1 - TECHNICAL SERVICES			167	167	167	167	167	167	167	167	167	167	167	167	2 157	2 287		
Vote 2 - CORPORATE SERVICES			10 225	10 225	10 225	10 225	10 225	10 225	10 225	10 225	10 225	10 225	10 225	10 225	132 080	140 403		
Vote 3 - FINANCIAL SERVICES			2 379	2 379	2 379	2 379	2 379	2 379	2 379	2 379	2 379	2 379	2 379	2 379	29 197	31 194		
Vote 4 - COMMUNITY & SOCIAL SERVICES			844	844	844	844	844	844	844	844	844	844	844	844	844	10 328		
Vote 5 - EXECUTIVE MAYOR			834	834	834	834	834	834	834	834	834	834	834	834	834	10 703	11 478	
Vote 6 - MUNICIPAL MANAGER			852	852	852	852	852	852	852	852	852	852	852	852	852	10 002		
Vote 7 - LOCAL ECONOMIC DEVELOPMENT			-	-	-	-	-	-	-	-	-	-	-	-	9 726	10 375	11 112	
Vote 8 - HOUSING			13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	17 916	178 094	188 333
Vote 9 - ELECTRICITY			10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	129 634	137 029	143 260
Vote 10 - WATER			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 11 - DOG TAX			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - PARKING METERS			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - NULL			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - NULL			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - NULL			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Revenue by Vote			43 397	43 397	43 397	43 397	43 397	43 397	43 397	43 397	43 397	43 397	43 397	43 397	50 751	538 120	559 875	592 912
Expenditure by Vote to be appropriated																		
Vote 1 - TECHNICAL SERVICES			4 813	4 813	4 813	4 813	4 813	4 813	4 813	4 813	4 813	4 813	4 813	4 813	4 813	61 843	66 251	
Vote 2 - CORPORATE SERVICES			3 814	3 814	3 814	3 814	3 814	3 814	3 814	3 814	3 814	3 814	3 814	3 814	3 814	47 876	50 115	
Vote 3 - FINANCIAL SERVICES			10 530	10 530	10 530	10 530	10 530	10 530	10 530	10 530	10 530	10 530	10 530	10 530	10 530	126 362	130 778	134 173
Vote 4 - COMMUNITY & SOCIAL SERVICES			4 764	4 764	4 764	4 764	4 764	4 764	4 764	4 764	4 764	4 764	4 764	4 764	4 764	57 162	61 145	65 435
Vote 5 - EXECUTIVE MAYOR			1 873	1 873	1 873	1 873	1 873	1 873	1 873	1 873	1 873	1 873	1 873	1 873	1 873	22 480	23 760	25 122
Vote 6 - MUNICIPAL MANAGER			943	943	943	943	943	943	943	943	943	943	943	943	943	11 315	11 870	12 463
Vote 7 - LOCAL ECONOMIC DEVELOPMENT			1 880	1 880	1 880	1 880	1 880	1 880	1 880	1 880	1 880	1 880	1 880	1 880	1 880	22 563	24 040	25 628
Vote 8 - HOUSING			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - ELECTRICITY			8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	10 785	113 792	118 977
Vote 10 - WATER			2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	32 139	34 348	36 721
Vote 11 - DOG TAX			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - PARKING METERS			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - NULL			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - NULL			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - NULL			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenditure by Vote			40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	42 080	484 059	508 852	534 886
Surplus/(Deficit) before assoc.			3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	8 671	44 051	51 023	58 027
Taxation															-	-	-	-
Attributable to minorities															-	-	-	-
Share of surplus/(deficit) of associate															-	-	-	-
Surplus/(Deficit)			1	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	3 217	8 671	44 051	51 023	58 027
References																		

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance check

References

M. H. J. A.

EC104 Makana - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

Description	Ref	Budget Year 2019/20											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22
Revenue - Functional																
Governance and administration																
Executive and council	12 003	12 003	12 003	12 003	12 003	12 003	12 003	12 003	12 003	12 003	12 003	12 003	13 222	145 255	153 472	163 332
Finance and administration	1 678	1 678	1 678	1 678	1 678	1 678	1 678	1 678	1 678	1 678	1 678	1 678	1 678	20 131	20 331	21 863
Internal audit	10 325	10 325	10 325	10 325	10 325	10 325	10 325	10 325	10 325	10 325	10 325	10 325	10 325	11 544	125 122	133 133
Community and public safety	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2
Community and social services	776	776	776	776	776	776	776	776	776	776	776	776	776	2 095	10 631	7 970
Sport and recreation	426	426	426	426	426	426	426	426	426	426	426	426	426	459	5 150	5 218
Public safety	218	218	218	218	218	218	218	218	218	218	218	218	218	218	2 610	2 767
Health	62	82	82	82	82	82	82	82	82	82	82	82	82	68	971	(15)
Economic and environmental services	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 364	1 350	1 960	1 682
Planning and development	852	852	852	852	852	852	852	852	852	852	852	852	852	864	15 864	16 882
Road transport	512	512	512	512	512	512	512	512	512	512	512	512	512	512	6 140	6 509
Environmental protection	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Trading services	29 271	29 271	29 271	29 271	29 271	29 271	29 271	29 271	29 271	29 271	29 271	29 271	29 271	34 388	356 370	364 550
Energy sources	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	13 357	17 916	164 843	178 924
Water management	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	10 803	129 634	188 433
Waste water management	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	2 923	137 029	143 250
Waste management	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	2 188	37 679	40 508
Other	—	—	—	—	—	—	—	—	—	—	—	—	—	—	30 989	30 989
Total Revenue - Functional	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	43 414	—	—
Expenditure - Functional																
Governance and administration																
Executive and council	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	16 965	203 576	211 149
Finance and administration	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	2 618	31 414	33 090
Internal audit	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	14 148	169 781	178 519
Community and public safety	198	198	198	198	198	198	198	198	198	198	198	198	198	198	2 381	2 540
Community and social services	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	4 462	53 548	61 568
Sport and recreation	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	1 173	14 075	15 130
Public safety	873	873	873	873	873	873	873	873	873	873	873	873	873	873	10 473	11 224
Housing	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	1 921	23 055	24 034
Health	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	26 647
Economic and environmental services																
Planning and development	3 717	3 717	3 717	3 717	3 717	3 717	3 717	3 717	3 717	3 717	3 717	3 717	3 717	44 803	47 710	51 059
Road transport	889	889	889	889	889	889	889	889	889	889	889	889	889	889	10 791	11 496
Environmental protection	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	2 812	33 745	36 149
Trading services																
Energy sources	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	8 885	15 018	16 918	18 270
Water management	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	2 678	10 785	12 120	13 891
Waste water management	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	2 208	32 139	34 348
Waste management	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	26 491	28 229
Other	18	18	18	18	18	18	18	18	18	18	18	18	18	18	14 976	15 997
Total Expenditure - Functional	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	40 180	42 080	44 059	50 852
Surplus/(Deficit) before assoc.	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	—	—	—
Share of surplus/ (deficit) of associate	1	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	—	—	—
Surplus/(Deficit)	1	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	3 234	8 486	44 061	51 023
References															534 886	58 027

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

check

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EC104 Makana - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description R thousand	Ref	Budget Year 2019/20												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22	
<u>Multifyear expenditure to be appropriated</u>	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 1 - TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 2 - CORPORATE SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 3 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 4 - COMMUNITY & SOCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 5 - EXECUTIVE MAYOR		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 6 - MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 7 - LOCAL ECONOMIC DEVELOPMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 8 - HOUSING		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - ELECTRICITY		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 10 - WATER		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 11 - DOG TAX		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - PARKING METERS		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Capital multi-year expenditure sub-total	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<u>Single-year expenditure to be appropriated</u>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 1 - TECHNICAL SERVICES	841	841	841	841	841	841	841	841	841	841	841	841	841	3 002	12 254	12 598	
Vote 2 - CORPORATE SERVICES	17	17	17	17	17	17	17	17	17	17	17	17	17	(183)	-	-	
Vote 3 - FINANCIAL SERVICES	50	50	50	50	50	50	50	50	50	50	50	50	50	50	600	-	
Vote 4 - COMMUNITY & SOCIAL SERVICES	60	60	60	60	60	60	60	60	60	60	60	60	60	60	722	-	
Vote 5 - EXECUTIVE MAYOR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 6 - MUNICIPAL MANAGER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 7 - LOCAL ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 8 - HOUSING	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - ELECTRICITY	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	327	25 493	26 766	
Vote 10 - WATER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	31 211	
Vote 11 - DOG TAX	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - PARKING METERS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - NULL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - NULL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - NULL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Capital single-year expenditure sub-total	2	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256
Total Capital Expenditure	2	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

check

Add single year stuff

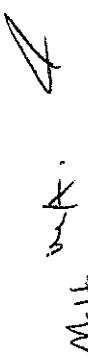
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EC104 Makana - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

Description	Ref	Budget Year 2019/20												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22	
Capital Expenditure - Functional	1	-	-	-	-	100	100	-	-	100	100	100	100	600	-	-	
Governance and administration		-	-	-	-	-	-	-	-	-	-	-	-	600	-	-	
Executive and council		-	-	-	-	100	100	-	-	100	100	100	100	-	-	-	
Finance and administration		-	-	-	-	-	-	-	-	-	-	-	-	600	-	-	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community and public safety		60	60	60	60	60	60	60	60	60	60	60	60	60	722	-	
Community and social services		60	60	60	60	60	60	60	60	60	60	60	60	60	722	-	
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Public safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services		841	841	841	841	841	841	841	841	841	841	841	841	(8 094)	1 158	5 155	
Planning and development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Road transport		841	841	841	841	841	841	841	841	841	841	841	841	(8 094)	1 158	5 155	
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Trading services		2 304	2 304	2 304	2 304	2 304	2 304	2 304	2 304	2 304	2 304	2 304	2 304	2 304	11 240	36 589	34 229
Energy sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Water management		2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	2 288	5 784	30 950	31 262
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	5 439	5 439	8 696
Waste management		17	17	17	17	17	17	17	17	17	17	17	17	17	200	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	2	3 206	3 206	3 206	3 206	3 306	3 306	3 206	3 206	3 306	3 306	3 306	3 306	3 206	39 069	39 384	39 906
Funded by:																	
National Government		3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	37 547	39 384	39 906
Provincial Government															-	-	-
District Municipality															-	-	-
Other transfers and grants															-	-	-
Transfers recognised - capital		3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	3 129	37 547	39 384	39 906
Borrowing		77	77	77	77	77	77	77	77	77	77	77	77	77	-	-	-
Internally generated funds		3 206	3 206	3 206	3 206	3 306	3 306	3 206	3 206	3 306	3 306	3 306	3 306	3 206	1 522	-	-
Total Capital Funding		3 206	3 206	3 206	3 206	3 306	3 306	3 206	3 206	3 306	3 306	3 306	3 306	3 206	39 069	39 384	39 906
References																	

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure check

M. H. 

MONTHLY CASH FLOWS											Budget Year 2019/20						Medium Term Revenue and Expenditure Framework	
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/20	Budget Year 2020/21	Budget Year 2021/22	Budget Year 2022/23		
Cash Receipts By Source																		
Property rates	6 295	6 295	6 295	6 295	6 295	6 295	6 295	6 295	6 295	6 295	6 295	6 295	75 538	88 071	94 875			
Service charges - electricity revenue	12 146	12 146	12 146	12 146	12 146	12 146	12 146	12 146	12 146	12 146	12 146	12 146	12 893	146 407	155 191	172 262		
Service charges - water revenue	5 514	5 514	5 514	5 514	5 514	5 514	5 514	5 514	5 514	5 514	5 514	5 514	6 514	66 165	70 135	83 958		
Service charges - sanitation revenue	2 521	2 521	2 521	2 521	2 521	2 521	2 521	2 521	2 521	2 521	2 521	2 521	2 521	30 258	32 500	20 614		
Service charges - refuse revenue	1 497	1 497	1 497	1 497	1 497	1 497	1 497	1 497	1 497	1 497	1 497	1 497	1 497	17 961	19 401	17 878		
Rental of facilities and equipment	126	126	126	126	126	126	126	126	126	126	126	126	126	1 511	1 601	1 698		
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Interest earned - outstanding debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Dividends received	105	105	105	105	105	105	105	105	105	105	105	105	105	1 261	1 337	1 417		
Fines, penalties and forfeits	298	298	298	298	298	298	298	298	298	298	298	298	298	3 570	3 784	4 011		
Licenses and permits	131	131	131	131	131	131	131	131	131	131	131	131	131	1 575	1 670	1 770		
Agency services	8 741	8 741	8 741	8 741	8 741	8 741	8 741	8 741	8 741	8 741	8 741	8 741	8 741	104 889	108 433	116 192		
Transfer receipts - operational	886	1 066	1 216	1 356	1 665	865	1 365	1 365	2 865	2 865	2 356	1 221	18 593	20 759	22 015			
Other revenue	38 239	38 439	38 589	38 739	39 039	38 239	38 739	38 739	40 739	40 739	39 739	39 739	39 252	468 728	494 891	526 680		
Cash Receipts by Source																		
Other Transfer Receipts - capital	3 642	3 642	3 642	3 642	3 642	3 642	3 642	3 642	3 642	3 642	3 642	3 642	3 642	43 701	45 292	45 882		
Transfers and subsidies - capital (monetary allocations) (National/ Provincial/ Departmental Agencies/ Households/ Non-profit Institutions/ Private Enterprises/ Public Corporations/ Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Proceeds on disposal of PPE	17	17	17	17	17	17	17	17	17	17	17	17	17	17	200	200	-	
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Borrowing long term/ refinancing	-	-	-	-	-	-	-	-	-	-	-	-	-	3 432	3 432	-		
Increase (decrease) in consumer deposits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Decrease (increase) in non-current debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Decrease (increase) in non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Cash Receipts by Source	41 897	42 697	42 247	42 387	42 697	42 387	42 387	42 387	42 387	42 387	42 387	42 387	42 387	43 397	46 142	516 051	535 950	
Cash Payments by Type																	532 782	
Employee related costs	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	15 775	168 305	204 449	220 805	
Remuneration of councillors	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	12 017	12 738	13 502	
Finance charges	875	875	875	875	875	875	875	875	875	875	875	875	875	875	10 500	10 710	10 924	
Bulk purchases - Electricity	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	8 492	101 900	107 000	112 000	
Bulk purchases - Water & Sewer	583	583	583	583	583	583	583	583	583	583	583	583	583	583	7 000	7 350	7 716	
Other materials	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	1 275	15 300	15 666	15 916	
Contracted services	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	4 208	50 490	51 500	43 892	
Transfers and grants - other municipalities	13	-	-	-	13	-	-	13	-	13	13	13	13	13	100	102	104	
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other expenditure	325	1 325	3 325	4 325	325	1 325	325	1 325	1 325	1 325	1 325	1 325	1 325	4 325	2 725	27 797	28 353	
Cash Payments by Type	32 547	33 534	34 534	35 547	36 547	32 534	33 534	34 047	34 547	35 547	36 547	36 547	36 547	414 409	437 609	462 422		
Other Cash Flows/Payments by Type																		
Capital assets	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	3 256	39 069	39 385	39 906	
Repayment of borrowing	-	-	-	-	-	-	-	-	-	-	-	-	-	1 276	-	-		
Other Cash Flows/Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Cash Payments by Type	35 902	36 790	37 790	38 802	39 802	35 790	36 790	37 302	37 302	37 302	38 802	38 802	38 802	39 460	454 755	477 194	502 328	
NET INCREASE/(DECREASE) IN CASH HELD	6 045	5 307	4 457	3 595	2 895	6 107	5 607	5 095	6 595	5 095	6 595	6 595	6 595	6 862	61 305	59 757	70 454	
Cash/cash equivalents at the month/year begin:	18 693	24 787	30 985	34 552	38 147	41 042	47 149	52 756	57 851	64 446	64 446	64 446	64 446	73 135	16 683	79 938	139 755	
Cash/cash equivalents at the month/year end:	24 787	30 985	34 552	38 147	41 042	47 149	52 756	57 851	64 446	64 446	64 446	64 446	73 135	79 938	139 755	210 203		

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Predetermined Objective(DP)	Ref	KPI	Unit of Measurement	Baseline	Budget	Project	Source of Evidence	Annual Target	Sep-19	Dec-19	Mar-20	Jun-20
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL01	Access of good quality Water to all households	100 % water quality level obtained as per SANS 241 as at 31 July 2019 and 30 June 2020	90%	Opex	Water quality	Laboratory test result	100%	100%	100%	100%	100%
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL02	Access of good quality Sanitation to all households	100 % sanitation level obtained as per SANS 241 as at 31 July 2019 and 30 June 2020	90%	Opex	Sewer quality	Laboratory test result	100%	100%	100%	100%	100%
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL03	Number of water service Development plan completed	Review one water service development plan	Oudated water service development plan	Opex	Review water service development plan	Approved water service development plan	N/A	N/A	N/A	N/A	Approved water service development
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL04	Conduct feasibility study by 30 June 2020	Feasibility Study of investigation of water supply to Makhanda West from James Kleinhans WTW	West side dams are dry due to the dependence in the rain	R 1 421 079(MIG)	Feasibility study for the supply water	Report farm the consultant	Complete feasibility Study investigation	Preliminary design report	Progress report on the recommendation by the preliminary report	Completion of the feasibility study	
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL05	Report milestone achieved quarterly on refurbishment of waainek bulk water supply annually by June 2020	Refurbishment of Waainek Bulk Water Treatment Work - Dams, Pipelines	Contractor appointed	R 437 3096 (MIG)	Waainek Bulk Water Supply Refurbishment Phase 2	Report from the consultant	Completion of the Refurbishment of Waainek Bulk Water Supply	First Report	Second Report	Thirds Report	Fourth Report
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL06	Appointment and commence with refurbishment Belmont Valley Wastewater Treatment Works and Fencing by June 2020	Refurbishment of Belmont Valley Wastewater Treatment Works and Fencing 2020	Design	R 5 456 819(MIG)	Refurbishment Belmont Valley Wastewater Treatment Works Refurbishment	Detailed Excel Capital Report and progress report	Appoint service provider and commence with construction	Advertisig	Awarding contractor	Commence construction	
Sufficient water-sanitation infrastructure that provide conducive environment for development and investment	TL07	Appointment and commence with replacement Asbestos pipes by June 2020	Replacement of Asbestos pipes in water reticulation network in Grahamstown	Design	R 4 007 617	Replacement of Asbestos pipes	Detailed Excel Capital Report and progress report	Appoint service provider and commence with construction	Advertisig	Awarding contractor	Commence construction	

Upgrading and resurfacing of roads network	TL09	Appointment and commerence with upgrading of Neame street by June 2020	Resurfacing using Neame street	Design	R 1 157 955	Upgrade of Neame Street	Detailed Excel Capital Report and progress report	Appoint service provider and commence with construction	Apointment Consultant	Advertising	Awarding contractor	Commerce construction
Sufficient water-conducive environment	TL08	Appointment and commerence with upgrading of Mayfield WWTW by June 2020	Mayfield Gravity sewer	Design	R 3 739 130	Upgrading of Mayfield waste water Treatment	Detailed Excel Capital Report and progress report	Appoint service provider and commence with construction	Apointment Consultant	Advertising	Awarding contractor	Commerce construction

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Predetermined Objective(DP)	Ref	KPI	Unit of Measurement	Baseline	Budget	Project	Source of Evidence	Annual Target	Sep-19	Dec-19	Mar-20	Jun-20
Ensuring compliance with environmental health by-laws and legal requirements	TL11	Number of community environmental education awareness initiatives annually	One environmental education awareness programme quarterly	Two held	Opex	Community environmental education awareness	Environmental Management Portfolio Committee	4	1	1	1	1
To promote the well-being, health, safety and security of our community	TL12	Number of community fire, rescue and disaster management awareness programmes by 30 June 2020	One fire and rescue management awareness programme quarterly	Four programme in 2019/20	Opex	Fire and disaster management Community awareness programme	Fire and Rescue Portfolio Committee report	4	1	1	1	1
Ensuring compliance with environmental health by-laws and legal requirements	TL13	Number of fire inspection held annually	Number of formal inspection conducted quarterly	New indicator	Opex	Fire Inspection	Fire and Rescue Portfolio Committee report	100	25	25	25	25
Ensuring compliance with environmental health by-laws and legal requirements	TL14	Number of Community services forum held annually	Facilitate Transport forum, Disaster management forum and Environmental Forums quarterly	New indicator	Opex	Community service engagement	Portfolio Committee reports	12	3	3	3	3
To promote the well-being, health, safety and security of our community	TL15	% portable water with Coliform and E. coli per sample monthly 31 June 2018 and 30 June 2020	0 percentage of Coliform and E. coli count per 100ml	Zero(0) percentage	Opex	Portable water testing	Laboratory water sampling results	84 Samples	21 Portable water testing 0% Quarterly			
Ensuring compliance with environmental health by-laws and legal requirements	TL16	Approved stray animal control plan by 30 June 2020	One stray animal control plan is development approved	Draft Stray animal control plan in place	Opex	Stray animal control plan	Portfolio Committee reports	Approved Stray animal control plan	Stakeholder consultation	Approval of Stray animal control plan	N/A	N/A
Ensuring compliance with environmental health by-laws and legal requirements	TL17	Number community road safety awareness programmes conducted by 30 June 2020	One community road safety awareness programmes quarterly	Four programme in 2019/20	Opex	Community road safety programme	Traffic law enforcement Portfolio Committee report	4	1	1	1	1
Ensuring compliance with environmental health by-laws and legal requirements	TL18	Percentage collection of vehicle registration and licensing fees	Amount collected on vehicle and registration fees	R One Million	Opex	Vehicle registration and licensing fees	Monthly report and report from the system	R1.2 Million	25%	50%	75%	100%
Ensuring compliance with environmental health by-laws and legal requirements	TL19	Milestone achieved under library capital budget by 30 June 2020	Three milestones achieved in the 2019-20 financial year	One milestone achieved purchased of computers	Opex	Upgrading of library facilities	Portfolio Committee reports	Three milestone	N/A	Purchasing of Computers	Procurement of Air conditioners	Fencing of Library(Community library)

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To provide re	32	Number of library service awareness programme TL20 annually	One library service awareness programme held quarterly	4 Programme	4	Library service awareness programme	Portfolio Committee reports	4	1	1	1	1
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Ref	KPI	Unit of Measurement	Baseline	Source of Evidence	Project	Annual Target	Sep-19	Dec-19	Mar-20	Jun-20
To ensure adherence to town planning and building control legislation										
TL 23	Milestone achieved toward development of 5 year SDF by June 2020	Draft SDF is completed by 30 June 2019	Last review 2013	Council resolution noting the approval of the SDF	Review Spatial Development Framework (SDF)	Approval of SDF	Public Participation	Approval of the SDF	N/A	N/A
TL 24	Establishment of SLUMA compliant Municipal Planning Tribunal quarterly by 30 June 2020	Milestones achieved towards establishment of SLUMA compliant Municipal Planning Tribunal quarterly by 30 June 2020	Revised KPI	Appointment letter/resolution of Municipal Planning Tribunal	Municipal Planning Tribunal(MPT)	Appointment of Municipal Planning Tribunal	Letters request for nominees by me mailed by September 2019	Screening and evaluation of nominations by end November 2019	Report to council on recommended MPT nominees by January 2020	Notify Appointed MPT members and gazetting of members and terms of reference by May 2020
TL 25	Gazetting of Establishment of SLUMA compliant Appeal Authority by 30 June 2020	Milestones achieved towards establishment of Appeal Authority quarterly by 30 June 2020	Appeal Authority appointed	Appeal Authority Gazette	Appeal Authority	Gazetting of Appeal Authority	Submit draft advert to SBM for Gazetting of January 2020 Appeal Authority members by Aug 2019	Report to Council	N/A	N/A
TL 26	Drafting of heritage and environmental related applications SOP by 30th June 2020	Standard Operating Procedure for heritage and environmental related applications	No SOP in place	Minutes that note the approval of the SOP	Table draft Heritage and environmental SOP	Formulate a first draft Standard Operating Procedure for heritage and environmental related applications	Circulate the draft Standard operating procedure to relevant internal departments for their comments	Circulate the draft Standard operating procedure to relevant internal departments for their comments	Circulate the standard operating procedure to relevant internal departments for their comments	Finalise the Standard Operating Procedure for heritage and environmental related applications and recommend to the LED Portfolio Committee
TL 27	Town planning policy is approved policy by 30 June 2020	Milestones achieved towards Approval of Town planning policy	Draft Town Planning Policy	Minutes that note the approval of the policy	Development Town Planning Policy	Final Policy submitted to Council for approval	Draft Policy submitted to Portfolio Committee	Final Policy submitted to Council for approval	Procedure for Approval	Finalise the Standard Operating Procedure for heritage and environmental related applications and recommend to the LED Portfolio Committee
TL 28	Procedure for Aesthetics Applications is approved by 30 June 2020	Milestones achieved towards establishment of Standard Operating Procedure for Aesthetics Applications	Draft Standard Operating Procedure for Aesthetics Applications	Minutes that note the approval of the SOP	Standard Operating Procedure for Aesthetics Applications	Approved Aesthetics Application SOP by 30 June 2019	Draft standard Operating Procedure for Aesthetics Applications	Table draft standard Operating procedure for Aesthetics by 31 December 2018	Circulate and advertise the standard operating procedure to the outside bodies, e.g. GRA,GBF others. By 31 March 2019	Submit the report and recommending for approval by 30 June 2019
TL 29	Identifying new opportunities emerging farmers	Upgrading of new emerging farms with new skills	Revised indicator	Performance report	Capacity building of emerging farmers capacity building engagement workshop	N/A	Capacity building workshop	N/A	N/A	N/A
TL 30	Facilitate the creation of job opportunities through the CWP Programme Annually	1000 job opportunities created	Report on the number of job opportunities created through CWP programme	Job creation through CWP	1000 job Opportunities	N/A	N/A	N/A	1000 jobs opportunities created	

TL 31	Prepare intergration agreement between Green and Municipal electricity system by 30 June 2020	Milestones achieved towards green electricity intergration in the Municipal Electricity System quarterly by 30 June	Revised KPI	Progress report	Renewal energy energy(Power X)	Prepare grid connection agreement with one independent power producer	Report on progress with appointment of independent Power Producers by PowerX	Prepare grid connection with one independent power producer
TL 32	Facilitate the allocation of stands in National Arts Festival(NAF) for crafters by 30 June 2020	Three crafter allocated stands in the NAF	Three(3) crafters	Report on the number of crafters allocated stands in National Arts Festival	Festival support programme for crafters	Development of a project plan by 30 September 2019	Prepare an application for a stand for interested crafters to submit by 31December 2019	Confirm crafters who will allocated stalls by the municipality by 30 June 2020

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Predetermined Objective(s) (p)	Ref	Unit of Measurement	Baseline Indicators	Source of Evidence	SDBIP Project	SDBIP 2019-20 KPI	2019-20 Budget	Annually Target	Sep-19	Dec-19	Mar-20	Jun-20
TL31		Report the number of appointments done inline with recruitment plan quarterly	New Indicator	Advert and appointment letter	Implementation of the Recruitment plan	Number of post filed inline with Recruitment Plan quarterly	Opex	Implementation and report in the appointment of vacant position	Development and Implementation of the Recruitment plan	Implementation and report	Implementation and report	Implementation and report
TL32		Report on the number of vacancies filled within 3 month of being vacant	4 Report issued	Report on the filling vacant position	Filling of vacant position	Report on the number of vacancies filled within 3 month of being vacant	Opex	Four(4)	One(1) Report	One(1) Report	One(1) Report	One(1) Report
TL33		Review of all identified HR policies to be revised	All HR Police were revised	Report number HR policies revised	Review of Human Resources policies	Review of Human Resources policies	Opex	Revised of HR Policy and approval by Council	HR Policy awareness road shows	HR Policy consultation road shows	HR Policy approval	N/A
TL34		Employees skill audit	New Indicator	Skills audit report	Skills Audit	Conduct skills audit done	Opex	N/A	Skills audit conducted	Skills Audit	Tabling of skills audit report	N/A
TL35		Submission by end March	Report was submitted to LGSITA	Proof of submission to LGSITA	Work Skills Plan(WSP)	Submission of Work Skills Plan(WSP) by the every end of March to LGSITA	Opex	N/A	Submission of Work Skills Plan(WSP) by end of March 2020	N/A	Submission of Work Skills Plan(WSP)	N/A
TL36		Report quarterly the number of training facilitate for staff and councillors inline with (WSP)		Report on the training	Training programmes	Report on the number of training facilitated for staff and councillors annually inline with WSP	Opex	Four(4) meetings	One(1) meeting	One(1) meeting	One(1) meeting	One(1) meeting
TL37		% of the training budget spent by 30 June 2020 to implement the Work Place Skills Plan	R416,875	Financial expenditure report	Implementation of WSP	95% of training budget spent by 30 June 2020 to implement the Work Place Skills Plan (Total amount spent on training/ Total amount budgeted) x 100]	Opex	95% is spend	N/A	N/A	N/A	95% is spend
TL38		One learnership policy by the end the financial year	New Indicator	Council resolution noting the approval of learnership and Training Policy	Review of Learnership and Training Policy	Adoption of Learnership and Training Policy	Opex	N/A	N/A	N/A	Adoption of Learnership and Training Policy	
TL39		Individual PMS policy is developed and approved by Council by 30 June 2020	New Indicator	Council Resolution noting the approval of individual PMS Policy	Individual PMS	Development of Individual PMS Policy by 30 June 2020	Opex	Approval of Individual PMS	N/A	Development of PMS individual Policy	Stakeholders Consultation	Approval of Individual Performance Management System Policy
TL40		PMS Policy Framework is revised by 30 December 2019	New Indicator	Council Resolution noting the approval of PMS Policy Framework	Review of PMS Policy Framework	Review of PMS Policy Framework by December 2019	Opex	Approved PMS Policy Framework by 30 December 2019	Review and tabling of the draft to SMT	Approving of the PMS Policy framework by Council	N/A	N/A

To create an efficient, effective and accountable administration

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TL41	Six(6) Senior Management performance agreements signed	Six(6) Performance agreement signed	6 Performance agreement signed	Senior Performance Agreement	Signing of Performance agreement by the Municipal Manager and all Section 55 Managers	OpeX	6 Performance agreement signed 31 July 2019	N/A	N/A	N/A	N/A
TL42	37 Managers reporting to Directors performance plans signed by December 2019	New Indicator	37 Performance Plans signed	Managers Performance Agreement	Signing of Performance Plans by Managers with their respective Directors	OpeX	37 Performance Plans signed by December 2019	Development Individual OHS policy/procedure	Draft performance plans	Signing of Performance plans of all managers reporting to Directors	Performance review
TL43	Conduct Annual performance assessment for Senior Manager	Only one assessment conducted	4 Performance assessment	Performance Reviews and Annual assessment	Quarter and Annual performance Assessment conducted	OpeX	4 Performance assessment	Annual performance Assessment conducted	First quarter Performance reviews	Second quarter Performance reviews	Third quarter Performance reviews
TL44	Physical verification of all employees by September 2019	Revised Indicator	Final report of the employees verification	Employee verification	% of the number of employees verified annually	OpeX	Final report of the employees verification	100%	N/A	N/A	N/A
TL45	Review of the IDP in preparation next financial year	IDP was approved 29 May 2019	Council Resolution noting the approval of the IDP	IDP Review	Review of the 2020/21 IDP by 31 May 2019	OpeX	Approved IDP/Budget process	Development of the IDP/Budget Process is approved by council	Approved IDP for 2020/21 financial year	Approval of Final IDP for 2020/21 financial year	Approval of Draft IDP for 2020/21 financial year
TL46	Compliance with (s 69) MFMA	SDBIP for 2018/19 was approved on the 28 May 2019	Development of the Service delivery and Budget Implementation Plan by June 2020	Service Delivery Budget Implementation plan	Approved SDBIP by the Mayor	OpeX	Approved SDBIP	N/A	N/A	Tabling of Draft SDBIP	Approval of SDBIP by the Mayor
TL47	One institutional strategic planning session to review development priorities 2019 is convened	Institutional Strategic Planning	Attendance Register and Report	Institutional Strategic planning	Convene strategic planning session for IDP & budget process by 31 March 2019	OpeX	Facilitate Annual Institutional Strategic Plan	N/A	N/A	Institutional Strategic Plan Session held	N/A
TL48	Report on the number of OHS forums and recommendations implemented quarterly	New Indicator	Attendance Register and Minutes	Occupational Health and Safety forums	Number of Occupational Health(OHS) Safety meetings facilitated and recommendations implemented quarterly	OpeX	Four(4)	One(1) Report	One(1) Report	One(1) Report	One(1) Report
TL49	Report on the number of OHS workstation inspection and findings quarterly	New Indicator	Occupational Health and Safety inspection Reports	Occupational Health and Safety Inspection	Conduct OHS inspection quarterly	OpeX	Four(4)	One(1) Report	One(1) Report	One(1) Report	One(1) Report
TL50	Submission by end January	EEP was submitted to department of labour	Proof of submission to Department labour	Employment Equity Plan	Submission of Employment Equity Plan by every end of January to Department labour	OpeX	Submission of Employment Equity Plan by end of January 2020	Submission Manual to Department of Labour by end August 2019	N/A	Submission of Electronic EEP to department of labour by 15 January 2020	Adoption of EEP by Council to next financial year every year

To ensure that all Municipal building OHS and staff adhere to and implement

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TL51	Number of Employment Equity Plan(EEP) held quarterly	Not report issued	EEP Report	Implementation of Employment Equity Plan (EEP)	Number of Employment Equity Plan(EEP) meetings facilitated and recommendation implemented annually	Opex	Four(4) meetings	One(1)meeting	One(1)meeting	One(1)meeting
To create an effective accountable administration	TL52	Adoption of the revised Municipal Organogram by Council	Organisational structure was not approved in 2018-19	Council Resolution noting the approval of Organisational structure	Review of Organisational structure	Opex	Adoption of the Municipal Organogram Structure	N/A	N/A	N/A
	TL53	Review of job description and developed new ones	New Indicator	Number of Job description developed and revised	Job Description	Development and review of Job description	Opex	Development and review of job description	Review and development of job description	N/A
	TL54	Evaluation of all job description	Revised Indicator	Number of Job evaluated	Job evaluation	Conduct job evaluation	Opex	Conduct job evaluation	Job evaluation	Completion of job evaluation
	TL55	One Job evaluation policy is developed and approved by Council	New Indicator	Council resolution noting the approval of job evaluation policy	Job evaluation Policy	Development of Job evaluation Policy In 2019-20	Opex	Approval of Job evaluation Policy	Development of Job evaluation Policy	Approval of job evaluation Policy
	TL56	Facilitate Local Labour Forum quarterly	Four(4) Forum Minutes	Attendance Register and Minutes	Local Labour Forum	Number of Local Labour Forum annually	Opex	Four Local Labour Forum	One(1) meeting	One(1) meeting
	TL57	Total number of LLF convine by 30 June2020	4 in 2018/19 financial year	LLF Agenda and Attendance register	LLF meetings	Facilitate atleast one Local Labour Forum(LLF) per quarter by 30 June 2019	Opex	Four(4) meetings	One(1)	One(1)
To ensure a good relationship between management and employees through regular interactions on labour issues	TL58	Total number of employment contract signed quarterly by employees	0	Signed contract	Signing of employment contract	Number of employment contract signed by 30 June 2019	Opex	669	N/A	669
	TL59	Conduct staff wellness 2 programmes for all employees conducted bi-Annually	2	Programme attendance register	Staff Moral	Number of staff wellness programmes conducted by 30 June 2020	Opex	Two(2) Wellness I programmes	One(1)	N/A
	TL60	Disposal of records in order to create space in strongrooms	Two(2) done in 2017/18	Report to Portfolio Committee	Amendments additional in the file disposal annually	Report of number of Opex	One(1)	One(1)	N/A	One(1)
Ensure maximum use of record centre										

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Predetermined Objective (IDP)	Ref	KPI	Unit of Measurement	Baseline	Source of Evidence	Project/KFA	Annual Target	Sep-19	Dec-19	Mar-20	Jun-20
	TL61	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2020	% of capital budget spent as at 30 June 2020 [Actual amount spent on capital projects/Total amount budgeted for capital projects) X100] Including conditional grants	29%	AFS and Section 71 In-Year Monthly & Quarterly Budget Statement	Expenditure Management	95%	10%	30%	60%	95%
	TL62	The percentage of the municipal operational budget actually spent on repairs and maintenance(ORM) as at 30 June 2020	% of repairs and maintenance budget spent as at 30 June 2020 (Actual amount spent on repairs and maintenance programme /Total amount budgeted for repairs and maintenance programme) X100	1.60%	AFS and Section 71 In-Year Monthly & Quarterly Budget Statement	Expenditure Management	1%	0.50%	0.75%	1.00%	1.00%
	TL63	Report of unauthorised; Irregular; Fruitless and Wasteful expenditure for the year ended 30 June 2020	Four quarterly reports of unauthorised; Irregular; Fruitless and Wasteful expenditure for the year ended 30 June 2020	Four (4) report issued per annum	Budget Steering or FAME Committee report	Decrease, Unauthorised; Irregular; Fruitless and Wasteful expenditure	Four reports	First quarter report	Second quarter report	Third quarter report	Fourth quarter report
	TL64	Achieve a payment percentage of 90% as at 30 June 2020	Payment % as at 30 June 2020 ((Gross Debtors Closing Balance + Gross Debtors Opening Balance - Bad Debts Written Off) /Billed Revenue) x100	70%	Monthly Debtors	Enhance Revenue strategies	90%	40%	70%	80%	90%
	TL65	A financially viable and sustainable Municipality	Report on Monitoring overtime expenditure for the year ended 30 June 2020	New	Overtime report on Overtime expenditure for the year ended 30 June 2020	Decrease Overtime expenditure	Twelve Reports	3 monthly reports	3 monthly reports	3 monthly reports	3 monthly reports

A financially viable and sustainable Municipality

Enhance Revenue strategy	TL66	Financial viability measured into municipality's ability to meet its service debt obligations as at 30 June 2020 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term)	Debt to Revenue as at 30 June 2020 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term)	13.50%	Annual Financial Statements, supported by figures as per the Munssoft financial	Debt to Revenue	15%	N/A	N/A	N/A	15%
A financially viable and sustainable Municipality	TL67	Financial viability measured in terms of outstanding service debtors as at 30 June 2020 (Total)	Service debtors to revenue as at 30 June 2020 – (Total outstanding service debtors/revenue received for services)	150%	Annual Financial Statements, supported by figures as per the Munssoft financial	Outstanding service debtors	120%	N/A	N/A	N/A	120%
A financially viable and sustainable Municipality	TL68	Financial viability measured in terms of available cash to cover fixed operating expenditure as at 30 June 2020	Cost coverage as at 30 June 2020 (Cash and Cash Equivalents - Unspent Conditional Grants – Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	0.9	Annual Financial Statements, supported by figures as per the Munssoft financial system	Cost coverage	1	N/A	N/A	N/A	1
	TL69	100% of the FMG conditional grant spent by 30 June 2020 [(Total amount spent/ Total allocation received) x100]	% of FMG conditional grant spent by 30 June 2020	Table S27(1) of the FMG conditional Monthly Section 71 grant report	Table S27(1) of the FMG conditional Monthly Section 71 grant report	100%	20%	40%	80%	100%	
To ensure the efficient and effective procurement of goods and services	TL70	To convene one Supplier day for SMME's annually	One supplier day convened by 30 March 2020	Agenda of Council	Supplier day	1			1		
	TL71	Provide free basic water to indigent households	Number of households receiving free basic water	4275	Indigent Report extracted from Munssoft Financial	Provide free basic water to indigent households	4300	N/A	N/A	N/A	4,300
	TL72	Provide free basic electricity to indigent households	Number of households receiving free basic electricity	1149	Indigent Report extracted from Munssoft Financial System & pre-paid monthly electricity report	Provide free basic electricity to indigent households	1150	N/A	N/A	N/A	1,150
	TL73	Provide free basic sanitation to indigent households	Number of households receiving free basic sanitation	3987	Indigent Report extracted from Munssoft Financial System	Provide free basic sanitation to indigent households	4000	N/A	N/A	N/A	4,000

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TL74	Provide free basic refuse removal to indigent households	Number of households receiving free basic refuse removal	4690	Indigent Report extracted from Munssoft Financial System	Provide free basic refuse removal to indigent households	4500	N/A	N/A	N/A	4,500
TL75	To Update the Indigent register by 30 June 2020	Report on the added and removed beneficiaries in the indigent register.	New indicator	Indigent Report extracted from Munssoft Financial System	Update Indigent register	Updated Indigent Register	N/A	N/A	N/A	Updated Indigent Register
TL76	Update Assets Register Twice a year	Report on the added and disposed assets in the asset register	New indicator	Asset Register Report from the Asset Management System	Update Asset Register	Updated Asset Register	Updated Asset Register Report			

To become a financially viable municipality
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Predetermined Objective ID	Ref	KPI	Unit of Measurement	Baseline	Source of Evidence	Budget	SDBIP Project	Annual Target	Sep-19	Dec-19	Mar-20	Jun-20
		Develop a risk based audit plan with an internal audit plan (MFMA - Section 165(2)(a)) & submit to Audit Committee by 30 June 2019	One RIAF with internal audit programme submitted to the Audit Committee by 30 June 2019	No Risk Based audit minutes	Audit Committee	OPEX	Internal Audit plan	Development of Internal Audit plan	N/A	0	0	1
TL80	TL81	Conduct Strategic risk assessment and report	Review and aligne strategic risk register with IDP	2018-19 Financial year	Minutes of the SMT that note the approval of risk register	Review strategic risk register and report	Revised Strategic risk register	Conduct risk assessment	Strategic risk register quarterly performance review	Strategic risk register quarterly performance review	Strategic risk register quarterly performance review	Strategic risk register quarterly performance review
	TL82	Conduct operational assessment and review quarterly	Review and aligne operational risk to SDBIP	No In Place	Risk Reports	OPEX	Review operational risk register and report	Review of Operational risk registers	Conduct Operational risk assessment	Operational risk register quarterly performance review	Operational risk register quarterly performance review	Operational risk register quarterly performance review
	TL83	Review of all Risk Management policies	Review of risk policy/strategy/fraud prevention policy and whistle blower policy	Last review 2016-17	Minutes of the SMT that note the approval of Risk Management policies	OPEX	Review of Risk management policies	Review risk management policies	Review of all Risk Policy by SMT	Awareness programmes	Awareness programmes	Awareness programmes
	TL84	Report Quarterly on matters of compliance to the Audit Committee	Monitoring Municipal compliance to MFMA Calender	Thirds and Fourth monitoring done for 2018-19	Minutes of the Audit Committee noting compliance report	OPEX	Compliance report	Four(4) compliance report	First quarter report	Second quarter report	Third quarter report	Fourth quarter report
	TL85	Report quarterly on the Implementation of HIV/Aid Strategy by 30 June 2020	Report on the number of HIV/Aid programmes conducted by 30 June 2020	4(four) Report issued	Mayoral Committee Agenda cr minutes	OPEX	HIV/Aids Programme	4	1	1	1	1
	TL86	Commemoration of AIDS/HIV, Tuberculosis and Cancer days	Facilitate three commemoration days events inline with Calendar dates	New Indicator	Invite, Photos	OPEX	Commemoration of National Events	0	Womans day and Cancer day	HIV/Aids Day	TB Day and Condoms STI awareness	Candle light
	TL87	Four(4) Local AIDS Council meetings held	Meeting of the Municipality and external interest parties	New Indicator	Attendance register and Minutes	OPEX	Local AIDS Council	Four(4) HIV/AIDS Council meeting	First quarter report	Second quarter report	Third quarter report	Fourth quarter report
	TL89	Number of youth Internship/learnership opportunities created for youth by 30 June 2020	Facilitate with external stakeholders to create Internship/learnership opportunities	New indicator	Report on the number of Internship/learnership opportunities created	OPEX	Internship/learnership programme	1635	Report	Report	Report	1635
Enhance Intergration Relationships	TL90	One IGR forum is hosted per quarter by 30 June 2019	Total number of IGR forum hosted quarterly	Two(2) IGR forum convened in 2017/18	Agenda, Attendance register	OPEX	IGR Meetings	4	1	1	1	1
	TL91	Number of Audit Committees held and recommendation implemented annually by 30 June 2019	Total number of Audit Committee convine and recommendation implemented quarterly	Four(4) meeting 2017/18	Internal Audit and Audit Committee report	OPEX	Audit Committee	4	1	1	1	1
id Council overridge	TL92	Number of Council meetings held annually	Number of Council meeting held inline with Council Calender	New indicator	Attendance register and minutes	OPEX	Council meeting	8	2	2	2	2

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TL93	Number of Mayoral Committee meetings held annually	Number of Mayoral Committee meeting held inline with Council Calender	New indicator	Attendance register and OPEX minutes	Mayoral Committee meetings	5	2	1	1	1
TL94	Number of MPAC meetings held annually	Number of MPAC meeting held inline with Council Calender	New indicator	Attendance register and OPEX minutes	MPAC	4	1	1	1	1
TL95	Number of Council Meeting resolution tracked	Report quarterly number of resolution tracked	New indicator	Council Action sheets	OPEX	Tracking of Council resolution	Four(4) Meeting	1	1	1
To ensure a continually secure, effective and efficient ICT service	Establishment of ICT Steering Committee	Establishment of ICT Steering Committee	No ICT steering committee	Name of ICT steering committee members	OPEX	ICT steering	Established ICT steering	N/A	N/A	N/A
TL96	Number of IDP Representative forum held annually	Internal and External consultation in the IDP annual review process quarterly	One steering Committee and IDP Representative forum	Attendance Register and OPEX Minutes	IDP Internal and External Consultation	Two(2) steering Committee and IDP Representative forum	First IDP Steering Committee Representative Forum	Second Steering Committee Representative Forum		
TL97	Number of Mayoral Imbizo and IDP/Budget road shows facilitated annually	Number of ward community engagement on review of the held IDP	Six(6) Session were	Attendance Register and OPEX Minutes	IDP Mayoral Imbizo	Six(6) Session of Mayoral Imbizo	N/A	Six(6) Session of IDP/Budget road shows held		
TL98	Number of ward Committee meeting	Ward committee to hold meeting Monthly	One ward committee per ward	Ward Committee report	OPEX	Ward committee 12 Meeting per ward meeting	Three(3) Meeting per ward	Three(3) Meeting per ward		
TL99	Number of Ward public meeting	One(1) ward public meeting per quarter	New Indictor	Attendance register and OPEX report	Ward Public meeting	56 Ward Public meeting	14 Ward public meeting per quarter	Three(3) Meeting per ward		
TL100	Report the number of complaints received and action taken	Report to Portfolio Committee the number of complaints received and resolved or pending	New Indictor	Customer care report	OPEX	Customer care report	Four(4) Customer care report	14 Ward public meeting per quarter	14 Ward public meeting per quarter	
TL101	Communicate with the public and internal on a quarterly basis through various means by 30 June 2019	One news letter issued per quarter	No new letter issued	News letter	OPEX	Communication 0 with Internal and External	0	1	1	1
TL102	Compilation of the Annual Performance Report(APR) 2018-19	Compliance with (s46) of NS Act	APR was submitted to AG 30 August 2019	Proof of submission to AG	OPEX	Annual Performance Report	Submission of Annual Performance Report by 30 August 2019	Submission of Annual Performance Report by 30 August 2019	N/A	N/A
TL103	Compilation of the Annual report for 2018-19	Compliance with (s121) MFMA	Annual report for 2017-18 was approved by Council	Council Resolution Approving the Annual Report	OPEX	Annual Report	Approval of the Annual Report	Submission of Draft Annual Report to AG	First draft annual report	Table of Annual report approval
TL104										Submit the Annual report and oversight report to the

To create an effective and accountable administration and To communicate effectively and be responsive to the needs of the community

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Predetermined Objective(DDP)	Ref	KPI	Unit of Measurement	Baseline	Source of Evidence	Budget	Project	Annual Target	Sep-18	Dec-18	Mar-19	Jun-19
To ensure equitable access to housing for communities	TL105	Establishment of FLISP Housing development	One progress reports on steps taken to establish a FLISP Housing development	No report issued	Report to Portfolio Committee	Opex	FLISP Housing development	2	0	1	0	1
	TL06	Update housing beneficiary list annually	Update of housing beneficiary list	No report issued	Report to Portfolio Committee	Opex	Review Housing beneficiary list annually	2	0	1	0	1
	TL07	Report to Portfolio Committee on the outstanding housing development project	Report to Portfolio Committee on the outstanding housing development projects	No report issued	Report to Portfolio Committee	Opex	Facilitate completion Housing Development planned projects	2	0	1	0	1

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